Foundations of Diplomacy

Digital Literacy 1

Course Content

This course, taught over two terms, has been designed to:

▪ help you source information efficiently and effectively using a wide range of digital tools
▪ enable you to critically evaluate the reliability of digital sources in an academic context
▪ offer you practice in the use of referencing software
▪ help you manage digital distraction
▪ teach you how to use advanced search options to limit and refine your search
▪ enable you to filter large numbers of search results quickly
▪ help you maintain accurate records of online information
▪ teach you how to use digital sources ethically and legally

Noughtth Week: The digitally literate graduate student – a personal audit of your DL skills

ICT Services, software and support at Oxford

Week 1: Managing digital distraction

Week 2: Digital Tools for English Language enhancement (vocabulary and reading)

Online academic vocabulary tools

Digital vocabulary books – how to store and review vocabulary
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Week 3: Digital research skills for essay writing in history and politics

How to approach research on the web: aims and anticipated outcomes

Approaches to evaluating websites

How to incorporate textual and visual sources in your digital research

Week 4: Digital tools for English language enhancement (speaking and pronunciation)

Intended Learning Outcomes

By the end of the term you should be able:

▪ to identify personal digital literacy skills needs
▪ to identify the range of digital literacy support tools available to you at Oxford
▪ to successfully manage personal digital distractors
▪ to successfully evaluate the reliability of digital sources for use in your academic work