FOUNDATIONS OF DIPLOMACY

Diplomatic and Professional Communication Skills 2

Course Content

The course follows on from and consolidates Diplomatic and Professional Communication Skills 1 and continues to focus on the key linguistic skill areas required for diplomatic and professional communication.

The course will cover aspects of the core areas of networking, meetings and presentations not dealt with in Diplomatic and Professional Communication Skills 1.

Language areas covered may typically include:

- Small talk and socialising
- Business travel, dining and hosting
- Opinions, agreeing and disagreeing
- Querying, clarifying and interrupting
- Negotiating
- Chairing a meeting
- Giving presentations, speeches and toasts

Intended Learning Outcomes

By the end of the term you should be in a position to:

- adopt an appropriate tone in professional and diplomatic situations
- appreciate shades of meaning
- understand the importance of choosing ‘le mot juste’
- make short presentations
- engage successfully in small talk
- anticipate possible intercultural issues