JOINING NOTES

The Oxford Experience
at Christ Church, Oxford
# Arrival and Registration
- Finding Christ Church ................................................................. 2
- When to Arrive ............................................................................ 2
- Luggage ....................................................................................... 2

# Getting to Oxford
- By Public Transport from the Airports ........................................ 3
- By Public Transport from London ................................................ 3
- Summary of Useful Websites and Telephone Numbers .................... 4
- Security of your Possessions while Travelling ............................... 4

# Before You Travel
- Travel Arrangements and Documents ......................................... 5
- Immigration and Visa Requirements .......................................... 5
- Insurance Cover ......................................................................... 6
- Health and Safety ...................................................................... 7
- Illness and Medical Attention ................................................... 7
- Money ......................................................................................... 7
- Weather and Clothes ................................................................ 8
- Dress Code ................................................................................ 8
- Laundry and Linen ..................................................................... 8
- Electrical Equipment .................................................................. 8
- Sports Facilities ......................................................................... 9

# Accommodation, Meals and Facilities at Christ Church
- Bedrooms .................................................................................... 10
- Meals .......................................................................................... 10
- Facilities ..................................................................................... 11

# Non-Residents
- Registration ............................................................................... 12
- Accommodation ........................................................................ 12
- Meals .......................................................................................... 12
- Facilities ..................................................................................... 12

# Weekly Timetable ........................................................................ 13

# Optional Excursions and Social Events ...................................... 15

# Contacts
- Telephone ................................................................................... 16
- Letters and Packages ................................................................ 16

# Key Programme Staff ................................................................. 17

# Background
- City of Oxford ............................................................................ 18
- Oxford University .................................................................... 18
- Department for Continuing Education ...................................... 18
- Christ Church ........................................................................... 18

# Glossary ...................................................................................... 19

# Map of Oxford ........................................................................... 18

# Suggested Afternoon Excursions ................................................ 19
- Abingdon .................................................................................... 19
- Bicester Village ......................................................................... 19
Arrival and Registration

Finding Christ Church

For a map of Oxford, showing where Christ Church is located, please see page 18 of this document.

From Oxford Rail or Bus Station it is advisable to take a taxi to Christ Church; you should ask the driver to take you to “Christ Church – Porters’ Lodge”.

www.chch.ox.ac.uk

When to Arrive

On the relevant starting Sunday of your course, registration at Christ Church begins from 11am onwards outside the Summer School Office, which is located to the left of the main entrance.

A buffet lunch is served 12.30-1.15pm in the Hall.

Participants are expected to attend an orientation meeting at 5.30pm in the Sir Michael Dummett Lecture Theatre, where programme staff will provide essential information about the programme. There will also be an opportunity for participants to raise any questions they may have.

Late Arrivals

If you will be arriving after 4.30 then please let us know by e-mail beforehand if possible (oxfordexperience@conted.ox.ac.uk) and on arrival report to the Porters Lodge where they will have your folder and can direct you to your room. You should enter the college via Tom Gate in St. Aldates. If you do not arrive in time for the Orientation Meeting at 5.30 p.m. then details of your class room number are indicated on the top of the class list page within your folder and details of meal and programme times can be found in the Blue Course Booklet. The Summer School Office will be open again from 8.30 in the morning to give any further assistance.

Luggage

Please note that luggage porters will only be available at Christ Church between 11am and 2pm. Participants arriving after 2pm will be responsible for moving their own luggage.

Please be aware that under EU regulations, it is illegal to ask even a fully adult male to carry more than 25 kilos (roughly 55 pounds). We recognise that this is less than the weight limit set by many airlines but, if you wish to have someone assist you with your luggage, we would ask for your co-operation in this and, in the interests of protecting the health and safety of our staff, would be most grateful if you would use two smaller suitcases rather than a single large one.

Participants are advised that luggage cannot be accepted at Christ Church before the programme starts.
Getting to Oxford

Oxford is situated 57 miles (91 km) north-west of London and is well served by public transport. Oxford is 45 miles (72 km) from London Heathrow Airport, and 65 miles (104 km) from London Gatwick Airport; it is best reached from either airport by the airport bus service. It is unwise to take a taxi from London or either of the airports to Oxford without first having ascertained the cost.

Please remember that in the United Kingdom we drive on the left, so take care when crossing roads.

By Public Transport from the Airports

From London (Heathrow) Airport

We strongly recommend that you use the direct bus service (“The Airline”) which is operated between Heathrow and Oxford by the Oxford Bus Company. The buses pick up from Bay 10 at Terminal 5 and from Bay 14A at the Central Bus Station for Terminals 1, 2 and 3, and drop off on St Aldates in Oxford, outside Christ Church. Full information on bus times and ticket costs can be found by visiting www.theairline.info or by telephoning (01865) 785400 (+44 1865 from overseas).

Other routes: It is possible to take a train from Heathrow to Reading and change there for Oxford; there is also a train service, the “Heathrow Express” which travels into London Paddington Railway Station, where you can change for a train to Oxford (see below). Information on the ‘Heathrow Express’ can be found by visiting www.heathrowexpress.com or by telephoning (0845) 600 1515 (+44 845 from overseas).

From London (Gatwick) Airport

We strongly recommend that you use the Oxford Bus Company’s “The Airline” service that operates between Gatwick and Oxford. The buses pick up from the lower forecourt Bays 1 and 2 at the South Terminal Bus Station and from Bays 4 and 5 at the North Terminal Bus Station, and drop off on St Aldates in Oxford, opposite Christ Church. Full information on this service can be found by visiting www.theairline.info or by telephoning (01865) 785400 (+44 1865 from overseas).

Other routes: It is possible to take a train from Gatwick to Reading and change there for Oxford; there is also a train service, the “Gatwick Express”, which travels into London Victoria Railway Station, where you can change for a bus to Oxford, or take the underground to Paddington Railway Station, and then a train to Oxford (see below). Information on times and fares can be found at www.gatwickexpress.co.uk or by telephoning (0845) 850 1530 (+44 208 5282 900) from overseas).

By Public Transport from London

By Bus

Two companies operate services from London to Oxford. Information on these bus services – including times, departure points and fares – can be found by visiting www.oxfordtube.com or telephoning (01865) 772250 (+44 1865 from overseas) for the “Oxford Tube” service; or by visiting www.oxfordbus.co.uk or telephoning (01865) 785400 (+44 1865 from overseas) for the “Oxford Express” service.

By Train

Train services to Oxford operate from London Paddington Railway Station, which is linked by the underground “Circle” line to railway stations such as Victoria, King’s Cross and Liverpool Street; access to the other London railway stations requires changing from one underground line to another. Train times and fares can be found at www.nationalrail.co.uk or by telephoning the National Rail Enquiries on (08457) 484950 (+44 8457 from overseas).
By Car

Since the implementation of the Oxford Transport Strategy in 1999, access to the city centre by car is very restricted. Parking in Oxford is extremely difficult as all the central area is a controlled zone; there are no 24-hour car parks, and car park charges are high. Please note that there are no parking facilities for programme participants at Christ Church or at the Department for Continuing Education. We strongly recommend therefore that you do not bring a car to Oxford.

Summary of Useful Websites and Telephone Numbers

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number</th>
<th>International Number</th>
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<tbody>
<tr>
<td>Oxford Bus Company</td>
<td>(01865) 785400</td>
<td>(+44 1865 from overseas)</td>
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<td><a href="http://www.oxfordbus.co.uk">www.oxfordbus.co.uk</a></td>
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<tr>
<td>Oxford Tube</td>
<td>(01865) 772250</td>
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<td><a href="http://www.oxfordtube.com">www.oxfordtube.com</a></td>
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<tr>
<td>Trains</td>
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<td><a href="http://www.nationalrail.co.uk">www.nationalrail.co.uk</a></td>
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<td>Heathrow Express</td>
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Security of your Possessions while Travelling

It is easy to be distracted while travelling with several items of luggage. Please bear the following advice in mind. We recommend that travel insurance is obtained to cover your possessions if anything goes wrong. (See Insurance Cover, below.)

Cash

Carry only enough cash to meet your day-to-day expenses.

Passport and Tickets

Special care should be taken of your passport and travel tickets. You are advised to make a note of the serial numbers of these and keep this list in a safe place.

Luggage

Do not leave luggage unattended in waiting rooms, at airports, on railway platforms, on luggage racks or anywhere else.

Cameras, Laptops and other Valuables

When travelling, valuables such as cameras, laptops and personal stereos should be carried with you at all times and a note kept of the serial numbers. Once you are in Oxford, they should never be left on view in your room, even for a short time.

Wallets

Carry your wallet in an inside pocket, never in a back trouser pocket. If you take off your jacket, do not leave your wallet in it.

Handbags

Never leave your handbag even for a short period. Make sure it is closed, with items such as purses pushed to the bottom.
Before You Travel

Travel Arrangements and Documents
All participants travelling to the United Kingdom are required to hold a valid passport.

Immigration and Visa Requirements

**EEA and Swiss Nationals**
If you are an EEA (European Economic Area) or Swiss national you do not need a visa to enter the UK to participate in The Oxford Experience. You are free to enter the UK as long as you show your EEA or Swiss passport on arrival. Countries of the EEA are listed at [www.gov.uk/eu-eea](http://www.gov.uk/eu-eea).

**Already in the UK with a Visa in another capacity**
If you already have a visa for the UK eg Ancestry visa, dependant visa, or a work permit (ie a visa which allows you to work in the UK) that also covers the period of your course, then you do not need to change your visa to attend the programme.

**Non EEA/Swiss Nationals**
If you are NOT an EEA or Swiss national you may need to apply for a visa to enter the UK depending which passport you hold.

To check whether you require a visa to enter the UK, please visit [www.gov.uk/check-uk-visa](http://www.gov.uk/check-uk-visa) and follow the instructions for either scenario **A** or **B** below.

**A:** If the system shows that you require a visa: you should apply for a short-term student visa ([www.gov.uk/study-visit-visa/overview](http://www.gov.uk/study-visit-visa/overview)) which allows those over the age of 18 to study either part-time or full-time for up to 6 months in the UK. You can apply for a visa up to 3 months before the start of the programme and you should get a decision on your visa within 3 weeks. You can check the processing times guide at [www.gov.uk-visa-processing-times](http://www.gov.uk-visa-processing-times) to find out how long getting a visa might take in the country you are applying from. You will need to have your fingerprints and photograph (known as 'biometric information') taken at a visa application centre as part of your application and pay a fee. You will also need to provide certain documents showing that you can support yourself and where you intend to stay/travel. We will provide all non-EEA participants with a hard copy letter confirming enrolment and course details in May, which should provide some of the required information but it will be your responsibility to provide any other required documentation.

Please note that the short-term study visa does not allow you to work, extend your visa from within the UK, or switch into another visa category. If you travel outside of the UK during the programme, you must carry the hard copy letter we send you in May, to show that you are returning to continue your studies at Oxford.

You do not need to apply for a full Tier 4 Student Visa and therefore you do not need an electronic Confirmation of Acceptance for Studies (CAS) from the university.

**B:** If the system shows that you do not require a visa: you will still need to bring certain documents to show at the border in order to be admitted as a short-term student. These are listed at [www.ox.ac.uk/students/international_students/visabefore/studentvisitorvisa/](http://www.ox.ac.uk/students/international_students/visabefore/studentvisitorvisa/). We will provide all non-EEA participants with a hard copy letter confirming enrolment and course details in May which you must provide on arrival at Immigration. It will be your responsibility to provide any other required documentation.
**Next Steps**

If you are NOT an EEA or Swiss national we strongly recommend that you visit www.gov.uk/study-visit-visa/overview as soon as possible to find out:

- whether you need a visa before arrival; or whether you can be admitted upon arrival by showing the letter from us;
- what documents you need to provide in support of your application; and
- what the processing times are in the country you are applying from.

Applicants who are unsure of their status should contact Oxford University’s student, visa and immigration advisers via their website at www.ox.ac.uk/students/international_students/. Further information can also be found at www.gov.uk/visas-immigration and the UK Council for International Student Affairs (UKCISA) www.ukcisa.org.uk. **Please note** that, for legal reasons, OUDCE staff are unable to provide any visa advice to students.

**Please note** that it is your responsibility to ensure that you have taken the necessary steps to enable you to be admitted to the UK. The university takes no responsibility for a visa being denied at any point before or during a course. The standard cancellation and refund policy applies in all cases.

**Insurance Cover**

Participants are expected to take out insurance to cover themselves against cancellation of their travel plans (see Programme Fees and Cancellation Policy, below), and also against personal accident and medical expenses, and against damage to or loss of property.

**Personal Accident**

Oxford University, the Department for Continuing Education and Christ Church cannot accept liability for accidents which might occur on their premises, and therefore we recommend that participants obtain appropriate personal accident insurance cover.

**Medical**

You are advised to take out your own medical insurance or to ensure that your existing policy covers you while you are in the United Kingdom as no cover is provided by the programme. (See also Illness and Medical Attention, below.)

**Personal Property and Valuables**

Oxford University, the Department for Continuing Education and Christ Church cannot accept responsibility for personal property brought on to university, department or college premises and we recommend that insurance cover is obtained. **Please note** that university, department and college buildings are open to visitors and the observance of reasonable security precautions is strongly advised. Participants are recommended to keep the doors of their rooms locked and windows closed at all times when they are absent, and care must be taken that money and articles of value – for example, laptops and cameras – are not left casually in participants’ rooms, seminar rooms, or elsewhere.
Cancellations and refunds

Participants who wish to cancel must inform the Programme Administrator in writing: by email to oxfordexperience@conted.ox.ac.uk or by post to The Oxford Experience, OUDCE, 1 Wellington Square, OXFORD, OX1 2JA, UK.

The following cancellation and refund policy applies in all cases:

- Cancellations received up to and including 30 April 2020 – OUDCE will retain an administration fee of £100 per week booked; all other fees paid will be refunded.
- Cancellations received between 1-31 May 2020 – OUDCE will retain 60% of the fees paid; the remaining 40% of fees paid will be refunded.
- Cancellations received on and after 1 June 2020 – no refunds will be made.

Health and Safety

Under English law, participants have a statutory duty to take reasonable care for their own health and safety and for that of others who may be affected by their actions.

Illness and Medical Attention

Participants are recommended to bring an adequate supply of any medication they use with them rather than rely on obtaining further supplies in the United Kingdom. Many forms of medication available over the counter in other countries are only available on prescription from a doctor in the United Kingdom.

Free National Health Service treatment cannot be provided for persons from countries which do not have a reciprocal health agreement with the United Kingdom. Participants coming from such countries, of which the United States of America is one, must expect to be treated as a private patient and pay in cash on the day for any treatment.

Participants who need to consult a doctor, either in advance of their arrival or during the programme, are recommended to contact the group practice at 27 Beaumont Street, Oxford (Telephone: +44 (0)1865 311500).

Money

The programme fee includes the academic programme, field trips (where these are part of your course), accommodation for the nights of Sunday to Friday inclusive, and all meals from lunch on Sunday to breakfast on Saturday. Please note that all other expenses are the responsibility of the individual: for example, optional excursions, tours and events; books and stationery; photocopying; telephone calls; extra food and drink; newspapers; laundry, etc.

Participants will find it convenient to make use of ATM machines for most monetary requirements. Please visit www.exchangerate.com for an easy to use currency calculator. For people with limited internet access, you can check with any bank or travel agents for the current exchange rate.

Banks in Oxford are not open on Sundays, but some bureaux de change may be. If you are arriving in the United Kingdom on a Sunday with a limited amount of sterling, you may wish to exchange some more at the airport. There are ATM machines in various places in and around the city. It is recommended that participants advise their bank and or credit card company that they will be travelling overseas.

The British pound is divided into 100 pence. Notes are issued for £5, £10, £20 and £50. (Please note that small businesses are extremely reluctant to accept £50 notes.) The coins are: £2, £1, 50p, 20p 10p, 5p, 2p and 1p.

New twelve-sided £1 coins, which are distinguishable by their gold-coloured outer circle and silver-coloured centre, were introduced in March 2017. These have replaced the previous round, gold-coloured £1 coins, which are no longer valid. The old £5 and £10 paper banknotes were replaced by new polymer banknotes in September 2016 and September 2017 respectively.
Weather and Clothes

English weather is always unpredictable. Even in summer a raincoat of some kind is often necessary, and you are advised to bring some warm clothing as well as summer clothes. The best arrangement is to have clothes which can be worn in layers. Between May and September the weather can be cool (55°F) and rainy; it can also be mild (65°F) with grey skies; or it can be hot (75°F - 95°F) and dry. It can change from one day to the next. Please also be aware that the nights can get chilly.

For more information on the weather and climate of England, please follow the link below: www.metoffice.gov.uk/weather/uk/se/oxford_forecast_weather.html

Dress Code

- Casual dress during the day.
- Smart casual (no jeans, shorts or hats) for dinner.
- Semi-formal for High Table and final dinner (ie jacket and tie).

*Semi-formal dress is usually required on two occasions per week.*

Laundry and Linen

Christ Church has four laundry rooms where an iron and ironing board are also available. The nearest dry cleaner is ‘Elite Dry Cleaners’ on New Inn Hall Street, which is a ten minute walk away.

Participants are advised that bed linen and towels are provided by the college. Please note that linen and towels are changed weekly for long staying guests. Two clean towels are provided for each guest on arrival.

*NB. Christ Church leave all guests a complimentary toiletry pack in their rooms that has a small bottle of shampoo and shower gel but this is not replenished during the week. Guests can buy toiletry packs from the Lodge if they require more.*

Electrical Equipment

The electricity in Britain is 230 volts; sockets take square three-pin plugs. Transformers as well as adaptors may, therefore, be needed for participants’ hair styling appliances, contact lens sterilisers, etc. Please note that, in our experience, appliances manufactured for use abroad may not perform well here, even with a converter and adaptor. You may prefer to purchase inexpensive appliances when you arrive in the United Kingdom.

Personal electrical equipment must conform to United Kingdom standards as follows: every appliance must carry the appropriate kitemark; the plug must be of the safety sleeve type and be correctly fused for the appliance; flexible cables must be in good condition and not worn, split, stretched or twisted.

Computers

WiFi internet is now available throughout the college, including the bedrooms. Each participant will receive detailed instructions on how to register for this service. In case of problems internet support will be available between 2pm-4pm each Sunday and 1.15-2pm each Monday afternoon.

Please note that the British electricity supply is 230V, 50Hz; it is possible to get a transformer to reduce 230V to 110V, but not to get a transformer to change 50Hz to 60Hz. It is possible that your machine may work with a transformer-adaptor or that it can be adjusted (the installation book will explain how to do this.)

Oxford University, the Department for Continuing Education and Christ Church cannot accept liability for any damage to electrical equipment as a result of incorrect adaptor usage. (Please see also Insurance Cover, above.)
Sports/Gym Facilities

Participants may like to use (subject to the appropriate fee) public sports facilities in the city; for example, swimming pools, tennis courts, and the ice skating rink. Punts and rowing boats may be hired for use on the Rivers Thames and Cherwell.

Participants should bring their own sports equipment and sportswear.

Please note that participants will not have access to facilities at the Oxford University Sports Complex. The nearest gym facility is at Pure Gym, St Ebbe’s Street (2 mins from Christ Church) where it’s possible to buy day and weekly passes.
Accommodation, Meals and Facilities at Christ Church

Bedrooms
Resident participants will be accommodated in the study bedrooms of Christ Church, which are arranged up the four or five floors of each staircase, with private shower, washbasin and toilet facilities (unless you requested a standard room with its own washbasin and shaver point and with the bath and toilet facilities on each staircase which are shared). Each room has tea and coffee making equipment and a small refrigerator. Participants with laptops may connect to the internet in their study bedrooms: instructions are provided. The rooms are serviced daily by housekeeping staff, and are provided with bed linen, soap, hair dryers (en-suite rooms only) and towels. Please note that there are no power points in the bathrooms at Christ Church.

Participants should bear in mind that they will be accommodated in rooms which are intended primarily for undergraduate students and are as such fairly basic in their décor and furnishings.

Participants are advised that smoking is not permitted in any of the study bedrooms. In line with legislation which came into force on 1 July 2007, smoking is not permitted in any enclosed public places. At Christ Church this will include the Hall, JCR (Junior Common Room), Buttery and teaching rooms.

Please note that participants cannot be accommodated at Christ Church either prior to or beyond their respective programme dates. Participants requiring accommodation outside of the dates of the programme may wish to consult:

www.universityrooms.com/en/city/oxford/home or experienceoxfordshire.org

Please note also that guests cannot be accommodated in college during your stay. This includes spouses/partners, family members and friends. Only persons enrolled on a programme organised by the Department for Continuing Education are permitted to be resident in college.

Please be aware that you will be required to vacate your room by 10.00 a.m. on the Saturday at the end of your course.

There are no power points in the bathrooms at Christ Church.

Contacts/Medical Assistance
Please note that there are no longer any phones in the college bedrooms. For your information the Summer School Office Number is 01865 286335

For all non–emergency cases out of office hours please contact the Porters’ Lodge (01865 276150) and the Duty Porter will be able to assist you in making arrangements. If you do not have a mobile phone then there is a public phone at the base of each staircase.

In an emergency call 999/112. Please then alert the Porters’ Lodge stating the name of the patient and room number, in order for them to make access arrangements.

Meals
All meals are taken in Hall; breakfast and lunch are self–service, and dinner is served. Your first meal will be lunch on the Sunday of your arrival, and your last will be breakfast on the Saturday at the end of your course. Menus for the week are on display in the JCR.

High Table
Participants will receive in their welcome pack an invitation to High Table for one evening during their stay, whether they are here for one week or more. If this is not your first time attending the programme and you do not wish to accept your invitation to High Table again then please do let us know in advance,
The usual arrangements (and expectations) are:

Semi-formal dress (but not evening wear) is worn – ie suit or jacket and tie for men; dress or skirt/trouser suit for women.

Those dining on High Table meet for pre-dinner drinks.

(Please note that the college follows the custom that those sitting in the main part of the Hall cannot be served until all High Table guests are seated. It is therefore important that all guests are punctual.)

The usual etiquette is that guests may not leave High Table until their host has left or given permission.

**Final Dinner**

On Friday evening there is a formal final dinner for all participants, where you will be seated with your group and your tutor as it will be your last chance to be together. It is also the occasion on which you will receive your certificate. **If however you find you are unable to attend for some reason then please let the Summer School Office know as soon as possible and preferably before Thursday.**

**Guest Meals**

You may invite guests to lunch or dinner at Christ Church (with the exception of dinner on Friday). Please note that guest meals must be booked and paid for during the programme and at least a day in advance of the meal.

Guest lunch: £17.50

Guest dinner: £22.50

**Facilities**

Participants are advised that the following amenities are available to them at Christ Church:

- Junior Common Room (JCR)
- College bar (The Buttery)
- Cathedral Garden and Master’s Garden
- Picture Gallery
- Internet access via Wi-Fi.
- Laundry rooms

Details of these facilities (location, access and availability, etc) will be issued on arrival.
Non-Residents

If you do not have accommodation booked for you at Christ Church as part of your enrolment, you are a non-resident participant.

Please note that the term ‘non-resident’ does not refer to your legal residency in the United Kingdom, immigration status or citizenship of any other country – it simply means you will not be staying in Christ Church.

Registration

On the relevant starting Sunday of your course registration at Christ Church begins from 11am onwards outside the Summer School Office, which is located to the left of the main entrance.

A buffet lunch is served between 12.30pm and 1.15pm in the Hall.

Participants are expected to attend an orientation meeting at 5.30pm in the Sir Michael Dummett Lecture Theatre, where programme staff will provide essential information about the programme. There will also be an opportunity for participants to raise any questions they may have.

Accommodation

Students who choose to be non-resident on The Oxford Experience are reminded that they are responsible for finding their own accommodation. Information on accommodation in Oxford is available at:

- www.visitoxfordandoxfordshire.com
- www.conference-oxford.com

Non-resident students have 24-hour access to Christ Church. The college gates will be open from 7am-8.30pm; outside of those hours participants will be granted entrance by the Porters’ Lodge.

Meals

The non-resident fee includes lunch and dinner in Hall. Breakfast is assumed to be provided by your accommodation supplier.

All meals are taken in Hall; lunch is self-service, and dinner is served. Your first meal will be lunch on the Sunday of your arrival, and your last will be the final dinner on the Friday at the end of your course. Menus for the week are on display in the JCR.

Facilities

Non-resident students are encouraged to make full use of college facilities, to which they have the same access as resident participants.

For further information concerning meals and facilities please see Accommodation, Meals and Facilities at Christ Church.
Weekly Timetable

SUNDAY

11am  Arrival and registration
12.30pm  Lunch in Hall (casual dress)
2-3pm  Internet support available in JCR
5.30pm  Orientation meeting in Sir Michael Dummett Lecture Theatre
6pm  Reception in Tom Quad (weather permitting)
6.30pm  Dinner in Hall (smart casual – no jeans or shorts)
7.30pm  Informal meeting with tutors

MONDAY

7.45-8.45am  Breakfast in Hall
8.30am  Summer School Office open (located at back up step on left of JCR)
9.15am  Seminar
10.45am  Coffee in JCR
11.15am  Seminar
12.45pm  Lunch
1.15pm  Internet support available in JCR
1.15-2.15pm  Summer School Office open
2pm  Optional tour of Christ Church
5.15-6.15pm  Summer School Office open
6.30pm  Dinner in Hall
7.30pm  Social event in Masters Garden (weather permitting)

TUESDAY

7.45-8.45am  Breakfast in Hall
8.30am  Summer School Office open
9.15am  Seminar
10.45am  Coffee in JCR
11.15am  Seminar
12.45pm  Lunch in Hall
1.15-2.15pm  Summer School Office open
2pm  Optional walking tour
4.30 pm  30th Anniversary Concert in Upper Library
5.15-6.15pm  Summer School Office open
6.30pm  Dinner in Hall followed by optional evening lecture or guided historic pub walk
### WEDNESDAY

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>7.45-8.45am</td>
<td>Breakfast in Hall</td>
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<td>8.30am</td>
<td>Summer School Office open</td>
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<tr>
<td>1.15-2.15pm</td>
<td>Summer School Office open</td>
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<tr>
<td>1.30pm</td>
<td>Optional afternoon excursion</td>
</tr>
<tr>
<td>5.15-6.15pm</td>
<td>Summer School Office open</td>
</tr>
<tr>
<td>7.15pm</td>
<td>Dinner in Hall followed by optional evening lecture</td>
</tr>
</tbody>
</table>

### THURSDAY

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.30 am</td>
<td>Summer School Office open</td>
</tr>
<tr>
<td>7.45-8.45am</td>
<td>Breakfast in Hall</td>
</tr>
<tr>
<td>9.15am</td>
<td>Seminar or associated field trip which may depart earlier and be for a full or half day</td>
</tr>
<tr>
<td>10.45am</td>
<td>Coffee in JCR</td>
</tr>
<tr>
<td>11.15am</td>
<td>Seminar</td>
</tr>
<tr>
<td>12.45pm</td>
<td>Lunch in Hall</td>
</tr>
<tr>
<td>1.15-2.15pm</td>
<td>Summer School Office open</td>
</tr>
<tr>
<td>5.15-6.15pm</td>
<td>Summer School Office open</td>
</tr>
<tr>
<td>7.15pm</td>
<td>Dinner in Hall followed by optional evening lecture</td>
</tr>
</tbody>
</table>

### FRIDAY

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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</thead>
<tbody>
<tr>
<td>7.45-8.45am</td>
<td>Breakfast in Hall</td>
</tr>
<tr>
<td>8.30am</td>
<td>Summer School Office open</td>
</tr>
<tr>
<td>9.15am</td>
<td>Seminar</td>
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<tr>
<td>10.45am</td>
<td>Coffee in JCR</td>
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<td>1.15-2.15pm</td>
<td>Summer School Office open</td>
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<tr>
<td>5.15-6.15pm</td>
<td>Summer School Office open</td>
</tr>
<tr>
<td>6.45pm</td>
<td>Reception in Cathedral Garden (weather permitting)</td>
</tr>
<tr>
<td>7.30pm</td>
<td>Farewell dinner (semi-formal dress – jacket and tie)</td>
</tr>
</tbody>
</table>

### SATURDAY

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.30-8.30am</td>
<td>Breakfast in Hall</td>
</tr>
<tr>
<td>8.30-10.30am</td>
<td>Summer School Office open. Departure by 10 am.</td>
</tr>
</tbody>
</table>
Optional Excursions and Social Events

**Monday afternoons**  
Tour of Christ Church (there is no charge but it is essential you collect a ticket from the Summer School Office on the Monday morning as places are limited)

**Tuesday afternoons**

*Every Week*  
Walking Tour of Oxford  
**OR**

*Week 1 (7 July 2020)*  
Morse, Lewis & Endeavour Walking Tour

*Week 2 (14 July 2020)*  
Literature Walking Tour

*Week 3 (21 July 2020)*  
Gargoyles and Grotesques Walking Tour

*Week 4 (28 July 2020)*  
Morse, Lewis & Endeavour Walking Tour

*Week 5 (4 August 2020)*  
Gargoyles and Grotesques Walking Tour

*Week 6 (11 August 2020)*  
Literature Walking Tour  
*(Cost: £8 per tour)*

**Wednesday afternoons**

*Week 1 (8 July 2020)*  
Broughton Castle

*Week 2 (15 July 2020)*  
Stonor House and Gardens

*Week 3 (22 July 2020)*  
Bletchley Park

*Week 4 (29 July 2020)*  
Waddesdon Manor

*Week 5 (5 August 2020)*  
Rousham House and Gardens

*Week 6 (12 August 2020)*  
Hughenden Manor  
*(Cost: £35 per excursion)*

**Thursdays and Fridays**  
May include excursions relating to your chosen course. For details of destination and cost refer to publicity brochure or detailed course description.

**Optional Social Events**

*Tues 7 July 2020*  
Spotlight on Fiz evening

*Thurs 23 July 2020*  
Introduction to single malt whiskies of Scotland

*Thurs 6 Aug 2020*  
Introduction to wine evening  
*(Cost: £12 per evening including tasting)*

**Important note:** Tickets for the optional excursions, walking tours and social evenings listed above will be available to purchase online prior to arrival in Oxford. You will be provided a link to the online store via email at the appropriate time. Payment can be made by credit or debit card. **It is very important that tickets are only bought by people who are already enrolled in the programme, and that you ensure that your Oxford Experience dates match the dates of any excursions for which you purchase tickets!**

A selection of evening lectures will also be arranged and full details will be available in the programme booklet on arrival.
Contacts

Telephone
The dialling code for Oxford from within Britain is 01865 and from overseas is +44 1865. Please warn friends and family that you cannot be brought to the phone to take an incoming call. However, messages can be taken for you by the Summer School Office on +44 (0)1865 286335, and voicemail will operate outside office hours. In a genuine emergency messages can be taken for you by a lodge porter at Christ Church on +44 (0)1865 276150. The porter will convey a message to the resident Summer School Assistants, who will contact the participant concerned.

Letters and Packages
The normal address for incoming mail for participants during the programme is:
Your Name
c/o The Oxford Experience
Christ Church
OXFORD
OX1 1DP
(UK)

All incoming mail will be left in the Porters’ Lodge for collection. Urgent messages will be passed on by the Summer School Assistants at meal times.

Enquiries Prior to the Programme
All programme-related enquiries should be addressed to the Programme Administrator as follows:

- Email: oxfordexperience@conted.ox.ac.uk

Participants are requested, where possible, to make enquiries by email

- Telephone: +44 (0)1865 270427
  (Office hours are Monday to Friday, 9am–5pm, UK time)
- Mail: The Oxford Experience, OUDCE
  1 Wellington Square, OXFORD, OX1 2JA (UK).

All other general enquiries – eg relating to tourist and travel information, services and amenities (restaurants, care hire, theatres, etc) in and around Oxford – should be directed to the Oxford Information Centre:

- Email: tic@oxford.gov.uk
  Telephone: +44 (0)1865 252200
- Website: www.visitoxford.org
  Fax: +44 (0)1865 240261

The following website is also an excellent source of information:

- In Oxford: www.inoxford.com
Key Programme Staff

David Beard  
Programme Director  
- Responsible for designing the programme and oversight on a day-to-day basis whilst it is running  
- Selects courses and tutors in association with the Programme Administrator  
- Acts as host for the programme  
- Resides at Christ Church throughout the programme

Shirley Fawdrey  
Programme Administrator  
- Works in association with David Beard in designing the programme  
- Liaises with tutors and speakers  
- Arranges field trips and excursions  
- Liaises with Christ Church regarding domestic arrangements  
- Your point of contact on arrival at Christ Church

Jennie Marchand  
Assistant Programme Administrator  
- Responsible for enquiries, participant registration, issuing invoices and visa support letters  
- Handles day-to-day administration for the programme  
- Monitors the oxfordexperience@conted.ox.ac.uk inbox and is your main point of contact before arrival

Summer School Assistants  
- Your initial point of contact for general queries throughout the programme after arrival theoxfordexperience@live.co.uk  
- Reside in Christ Church throughout the programme
Background

City of Oxford

The city of Oxford is a fascinating blend of ancient and modern. Established as a town in the 9th century, the ‘city of dreaming spires’ is famously home to the oldest English-speaking university in the world. Impressive historic buildings and monuments, dating from the 11th century, bring Oxford’s remarkable heritage to life. University architecture – such as its colleges, libraries and museums – spans eight centuries. Modern-day Oxford is a vibrant and cosmopolitan city with a busy cultural and social scene – visitors and locals alike have access to a wide variety of plays and shows, concerts, films and exhibitions; there are also plenty of open spaces such as parks and gardens, and riverside walks to enjoy. There is a wealth of restaurants and bars to meet all tastes, and an eclectic mix of chain stores and specialist shops. Oxford is a thriving centre not just for tourism but also for businesses such as publishing, car manufacturing and hi-tech industry. The population of Oxford is around 135,000.

Oxford University

Oxford University is a historic and unique institution, with its roots in the 11th century. There are almost 20,000 students at Oxford University, including around 12,000 undergraduates and 7,500 postgraduates. There are about 6,500 international students, who come to Oxford from over 140 countries. Each student is a member of one of the thirty-eight independent and self-governing colleges or six permanent private halls. Each college or hall selects its own students, houses them for at least their first year, provides their meals, their libraries, their sports and social facilities and assumes responsibility for their academic studies. The University itself provides central facilities such as laboratories and the great libraries, prescribes the courses and syllabuses, sets examinations and awards degrees.

Department for Continuing Education

The Department for Continuing Education has existed since the 1870s to make the scholarship of Oxford University accessible to wider audiences. Today provision is made for individuals, organisations, and professional groups. Courses, covering a wide range of subjects, are offered on a full or part-time basis, online, or in the form of short courses (lasting from one day to several weeks and residential summer programmes). Every year more than 15,000 people take part in courses offered by Continuing Education.

Christ Church

Christ Church, traditionally known as ‘The House’, was originally founded in 1525 by Cardinal Wolsey as Cardinal College. Wolsey fell from power before his ambitious grand plan was completed, and Henry VIII re-founded the college as Christ Church in 1546 as a dual foundation of college and cathedral. There were 101 students on the original foundation and the college bell, known as Tom, chimes 101 times each evening to mark the traditional curfew.

Today Christ Church is one of the premier colleges of the University and is governed by a dean, canons and students (the equivalent of fellows in other colleges). During term-time it is home to over five hundred undergraduate and postgraduate students reading a wide variety of subjects.

With the Cathedral at its heart and the city on its doorstep, Christ Church occupies a large site in the centre of Oxford. It encompasses the tranquil Christ Church Meadow, bordered by the Rivers Cherwell and Isis.

The corporate designation of the House is “The Dean and Chapter of the Cathedral Church of Christ in Oxford of the Foundation of King Henry VIII”.

Among the college’s many notable old members are: John Locke, philosopher (1684); WE Gladstone, Prime Minister (1831); Charles Dodgson (better known as Lewis Carroll), author of Alice’s Adventures in Wonderland (1854); WH Auden, poet (1928).
Glossary

Buttery
Originally a room where liquor was stored, most butteries are now college bars.

High Table
In Oxbridge colleges, High Table is reserved for fellows (in our case, tutors) and their guests. It is normally raised above the other tables, and dress is formal.

Junior Common Room (JCR)
The term ‘Junior Common Room’ refers both to the undergraduate members of the college, and to the room assigned to their use. Since the undergraduates are not in attendance during the programme, we will only use the term ‘Junior Common Room’ or ‘JCR’ to refer to a specific room in the College, which you will be directed to on arrival.

Porters’ Lodge
The Porters’ Lodge is found within Tom Gate, on St Aldate’s, and is where the College Porters can be found. The lodge handles enquiries from the public, provides directions, sorts mail and controls access to Christ Church.

Porter
Porters may be found within the lodge. Their duties involve security, enquiries, maintenance and sorting the mail. Despite the name, the college porters do not move luggage. We will, however, have separate luggage porters on hand between 11am and 2pm on arrival days.

Quad
Short for Quadrangle, a (usually) square courtyard surrounded by buildings. Quads in Christ Church include the Great Quadrangle (almost always called ‘Tom Quad’), Peckwater Quadrangle (‘Peck’), and Canterbury Quadrangle.

Scout
Scouts are members of the domestic staff, responsible for cleaning, tidying and the provision of linens and towels.

Summer School Assistant (SSA)
A Summer School Assistant is a member of the university hired by the Department for Continuing Education to be resident in college with programme participants and attend to their needs as required.

Undergraduate/Postgraduate
Undergraduates are members of the university studying for their first degree. Postgraduates are members of the university who already possess degrees and are studying for a higher qualification.
Suggested Afternoon Excursions

**Abingdon** - Britain’s oldest continuously occupied market town and home to a Benedictine Abbey
*(Take bus No. 31 from stop H4 on St Aldates to Abingdon)*
[www.abingdon.gov.uk](http://www.abingdon.gov.uk)

**Bicester Village** - a designer outlet shopping centre with over 130 shops offering prices reduced by up to 60%
*(Take the S5 bus from Magdalen Street near the Randolph Hotel. Buses leave regularly)*
[www.bicestervillage.com](http://www.bicestervillage.com)

**Blenheim Palace** - the Duke of Marlborough’s principal residence and the only non-royal non-episcopal country house in England to hold the title of palace.
*(Take the S3 bus from Bay 8 Gloucester Green bus station to Woodstock. Buses leave every half an hour)*
[www.blenheimpalace.com](http://www.blenheimpalace.com)

**Burford** - one of England’s prettiest small medieval towns situated in the Cotswolds
*(Take the S2 bus from Gloucester Green to Witney; Market Square, and then change to bus number 233 from Witney to Burford. Witney (famous for its blankets and dating back to AD969) is also worth a visit)*

**Oxford Bus Museum/Morris Motors Museum** - 100 years of local public transport on show and exhibition showing how William Morris used his skills to develop from small cycle repair business to running one of the largest motor manufacturing companies in the country.
*(Open Wednesday and Saturdays – Bus service 11 from Oxford to Witney stops at Long Hanborough centre – 20 mins walk)*
[www.oxfordbusmuseum.org.uk](http://www.oxfordbusmuseum.org.uk)

**Oxford River Cruises** - Cruise down university regatta course passing Folly Bridge, Christchurch meadow and university rowing houses on one of the most colourful stretches of Thames. 50 minute cruise.
*(Departs 3.30; 4.30; 5.30 pm from No.1 Folly Bridge Brasserie)*
[www.oxfordrivercruises.com](http://www.oxfordrivercruises.com)

**Port Meadow and the Trout Inn** – an idyllic riverside pub situated just north of Oxford
*(Take the No. 6 bus from Magdalen Street to Wolvercote. The pub is on Godstow Road. There is a lovely walking path along the river south of Wolvercote that takes you through Port Meadow, perfect for walking off your pub lunch!)*
[www.thetroutoxford.co.uk](http://www.thetroutoxford.co.uk)
Frequently Asked Questions

**What time can I arrive at Christ Church on the starting Sunday?**
Registration is officially from 11am but you may be able to register earlier if rooms are ready.

**Will there be anyone to help with luggage?**
Luggage porters will be available on arrival days between 11am-2pm and on departure mornings between 8-10 am.

**Is it possible to have accommodation before and/or after my course?**
Unfortunately not but you may be able to book B&B accommodation directly through Christ Church or another Oxford college.

**When can I purchase tickets for optional excursions/walking tours?**
Wednesday afternoon optional excursions will be available to purchase online prior to arrival in Oxford. You will be provided a link to the online store via email several months before the beginning of the programme. Payment can be made by credit or debit card. The remainder of the optional excursions and walking tours will still only be available for cash purchase after arrival, as in previous years.

**Is it possible to bring a guest to lunch/dinner?**
Yes, tickets may be purchased from the Summer School Office the day before required but not for the final dinner on Friday.

**Is there a dress code?**
Yes, in that no shorts or jeans for dinner and a jacket and tie are required for High Table and final dinner.

**Will it be possible for me to attend evensong in the Cathedral?**
Yes, as dinner is later on Wednesdays and Thursdays to allow attendance at 6pm service.

**Would it be possible to change my High Table date if not convenient?**
It may be possible to change your date in the Summer School Office after arrival.

**Are the bedrooms at Christ Church air conditioned?**
Unfortunately not as it’s an old historic building but some fans are available on request on arrival.

**Will the bedrooms at Christ Church have a fridge?**
Yes, all bedrooms have access to a fridge.

**Do the bedrooms at Christ Church have hair dryers?**
Yes, all en-suite bedrooms have hair dryers but not the standard rooms although one may be available to borrow.
Is Wi-Fi available in Christ Church?
Yes, although due to the thick walls some areas have better access than others.

Can I switch course after arrival if a place has become available?
Unfortunately it is not possible to switch courses.

What is the weather like in England?
Unpredictable with both sun and showers during the summer!

Is there anywhere close by to purchase essentials?
Yes, there are two supermarkets (Tesco Express and Sainsbury’s) nearby.

Whilst every effort has been made to ensure the accuracy of the information within this document, which was assumed to be correct in November 2018, OUDCE cannot accept liability for any inaccuracies.

The information in this booklet is available in different formats on request.